

FLATHEAD SOCCER CLUB DIRECTOR OF COACHING POSITION DESCRIPTION

The Director of Coaching shall be appointed by a majority vote of the Board of Directors, for a term of one year. Nominations for this position will be open to the general public. Initial compensation will be \$7,500 - \$15,000 per year based on experience.

Flathead Soccer Club is a combination of the Flathead Force & Greater Kalispell Youth Soccer Association. The Flathead Soccer Club is located in Kalispell, MT - in the heart of the beautiful Flathead Valley. The club is made up of 18 select teams that play in the spring, and a house recreational league made up of around 800 kids (kindergartners to 8th grade) that play in the fall. All spring select home games and recreational games are played at the Kalispell KidSport fields north of Kalispell on Highway 93, across from Flathead Valley Community College.

Nominees must meet the following criteria to be considered for the position:

1. At least five years' experience as a soccer coach and at least three of those years holding a "USSF E" (or equivalent) license or higher. Applicant must have, or within 3 months of acceptance have, at minimum a "National D" license.
2. Letters of Recommendation by at least ~~two~~ three coaches or club personnel. Applicant must agree to and pass a criminal background check.
3. Demonstrated organizational and communication skills, maturity, and tact.
4. Meet in-person with Board of Directors DOC subcommittee for interview.

D.O.C Responsibilities

Coaches' Selection:

1. Leads process for coaches' selection and makes recommendations for board review and approval.
2. Establish and maintain a minimum coaching pool as recommended by BOD through recruiting, retention and promotion.
3. Notifies coaches of their team assignment in a timely manner.
4. Provide annual written evaluation of all coaches to BOD.

Player/Team Management:

1. Leads process for coaches' conduct of team selection and annually makes recommendation for improvement for board review and approval.
2. Meets with selected coaches at least fourteen days prior to player assessment to outline FSC policies regarding the player/ team placement process.
3. Attends and monitors team selection and implements a coach mentoring process through a pool of more experienced coaches to aid in player placement and development.

4. Supervise/implements player evaluation process.
5. Schedules and conducts post-evaluation meeting with coaches within seven (7) days to facilitate player/team placement process.
6. Establish and maintain at FSC office a player development coaching curriculum.

Coaches' Training:

1. Provides and /or coordinates opportunities for club coaches for further training and licensing.
2. Develops process for regularly scheduled coaches' meeting, including presentation and/or discussion of pertinent coaching subjects.
3. Observe and evaluate coaches at practice and games providing both positive and negative feedback.
4. Create and maintain coaches' resources (Video, Books, and Internet resources) to be maintained at FSC office.

General Organization:

1. Implement BOD policy and procedure for parent/player/coach grievance and make recommendations as needed for BOD review and action.
2. Oversees all grievances against coaches in conjunction with Coaches' Committee and makes recommendation for action in the case for BOD review and action.
3. Maintains up-dated directory of all coaches' names, license, and contact information.
4. Acts as liaison to state Director of Coaching, national coaching organizations, and local high school coaches.
5. Attend MYSA Summer and Winter AGM meetings.

Anyone wishing to apply must submit an application, cover letter, resume and letters of recommendation to Flathead Soccer Club, Attn: DOC Committee, 50 2nd Street East, Suite 125, Kalispell, MT 59901. All applicants will be subject to a background check.